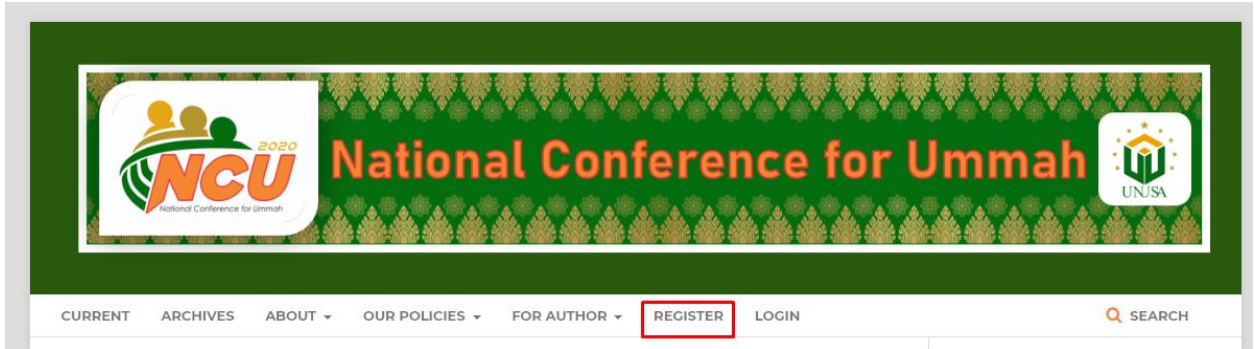


TUTORIAL UPLOAD PAPER DI NATIONAL CONFERENCE FOR UMMAH (NCU) 2020

1. Buka website (<https://conferences.unusa.ac.id/index.php/NCU2020/>)



2. Membuat Akun (Klik Register)



3. Mengisi Data Registrasi Akun (Data Contoh)

Register

Profile

Given Name *

← Nama Lengkap

Family Name

Affiliation *

Country *

Login

Email *

← Email Student Unusa

Username *

← Username

Password *

← Password

Repeat password *

← Ulangi Password

Yes, I agree to have my data collected and stored according to the [privacy statement](#).

checklist

Yes, I would like to be notified of new publications and announcements.

Yes, I would like to be contacted with requests to review submissions to this journal.

4. Klik Tombol Registrasi
5. Berhasil Registrasi Akun

HOME / Registration complete

Registration complete

Thanks for registering! What would you like to do next?

- [Make a New Submission](#)
- [Edit My Profile](#)
- [Continue Browsing](#)

6. Klik Make a New Submission

Registration complete

Thanks for registering! What would you like to do next?

- [Make a New Submission](#)
- [Edit My Profile](#)
- [Continue Browsing](#)

7. Mengisi Submission Requirements


1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Submission Requirements

You must read and acknowledge that you've completed the requirements below before proceeding.

- The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
- The submission file is in OpenOffice, Microsoft Word, or RTF document file format.
- Where available, URLs for the references have been provided.
- The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
- The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines.

Comments for the Editor



Nama :
NIM :
Jurusan :

Corresponding Contact *

- Yes, I would like to be contacted about this submission.
- Yes, I agree to have my data collected and stored according to the [privacy statement](#).

8. Klik Save and Continue

9. Upload File Word Scripsi

The screenshot shows a dialog box titled "Upload Submission File" with a close button (X) in the top right corner. Below the title bar is a progress indicator with three steps: "1. Upload File" (active), "2. Review Details", and "3. Confirm". A dropdown menu labeled "Article Component *" is set to "Article Text". Below this is a dashed red box containing the text "Drag and drop a file here to begin upload" and an "Upload File" button. At the bottom of the dialog are "Continue" and "Cancel" buttons.

10. Klik Continue


11. Klik Complete

The screenshot shows the same dialog box, now in step "3. Confirm". The progress indicator shows "1. Upload File", "2. Review Details", and "3. Confirm" (active). The main content area displays "File Added" and an "Add Another File" button. At the bottom, the "Complete" button is highlighted with a red box, and the "Cancel" button is also visible.

12. Klik Save and Continue

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Submission Files Q Search Upload File

▶	 675-3	313006002_MUHAMMAD_CHAMDANI_SUKRON_TUGAS_AKHIR.docx (3)	April 13, 2020	Article Text
---	---	---	----------------	--------------

Save and continue Cancel

13. Mengisi Metadata

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Prefix


Examples: A, The

Title *

This field is required.

Subtitle

Abstract *



This field is required.

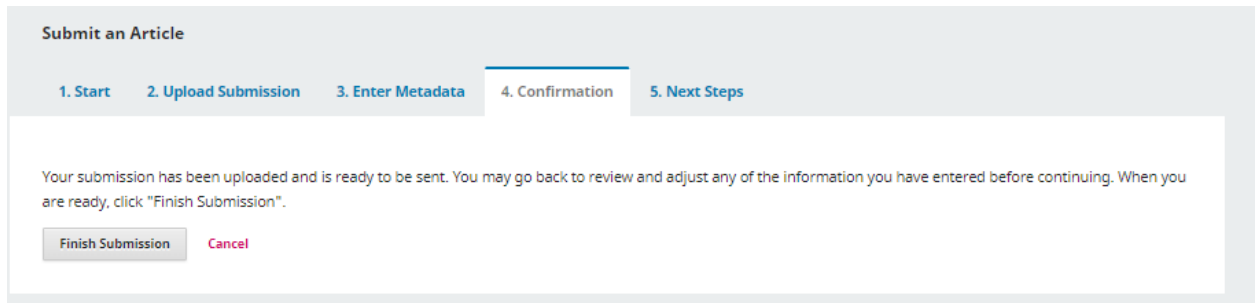
Additional Refinements

Keywords

References *

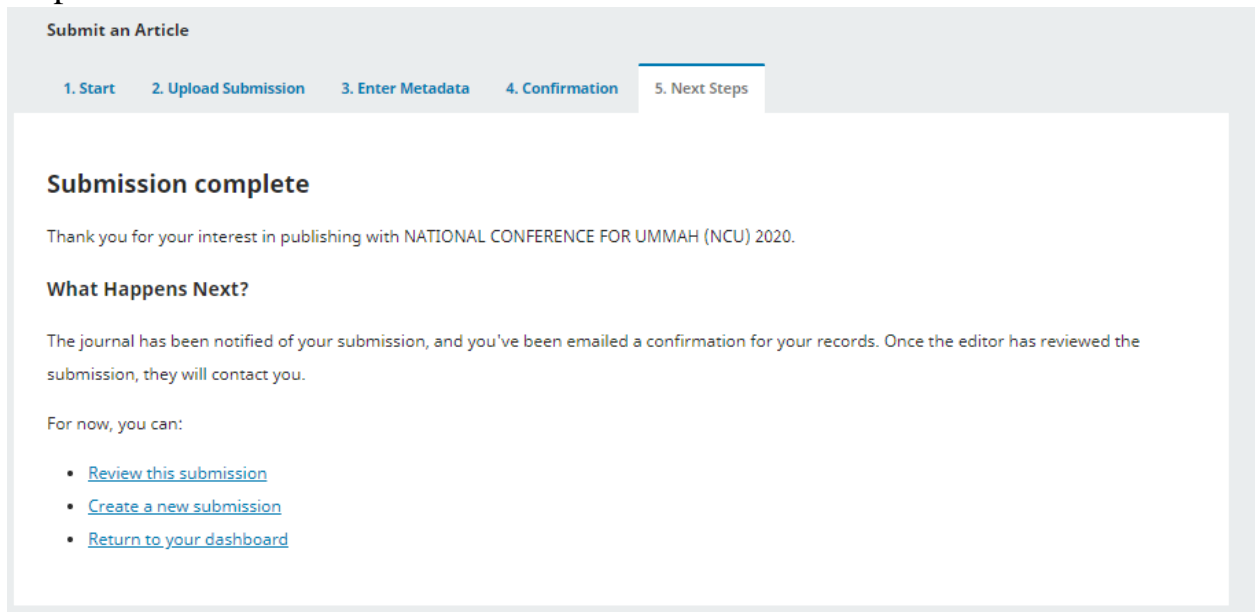
14. Klik Save And Continue

15. Konfirmasi



16. Klik Finish Submission

17. Paper Telah Tersubmit



18. Menunggu Proses Cek Plagiat dan Review Paper Oleh Dosen

*note :

- Info Proses Review Paper Dilakukan Secara online
- Sering Cek Status Paper Anda

Created By:

Muhammad Chamdani Sukron